


कल्याण अनुभाग, भारत संचार निगम लिमिटेड, मुख्य महाप्रबंधक दूरसंचार का कार्यालय, टेलीफोन भवन, सी जी रोड, नवरंगपुरा, अहमदाबाद। ई-मेल : welfare.bsnl@gmail.com	 <b>भारत संचार निगम लिमिटेड</b> (भारत सरकार का उपक्रम) <b>BHARAT SANCHAR NIGAM LIMITED</b> (A Govt. of India Enterprise)
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Dated 27/03/2021.

To  
**AGM(Admn),**  
O/o GMTD Rajkot (BA).

**Subject : Clarification regarding visit of COVID-19 patient in non-empaneled hospital and processing of MRS claims thereof.**

Ref : Your office letter no. HRD/BSNL/EMP-MR-SCHEME/RLG/134 dated 22.03.2021

With reference to above cited subject, kindly find herewith the BSNLMRS - guidelines for regulation of expenditure on indoor treatment issued by AGM(Admn) Corporate Office New Delhi vide letter no. BSNL/Admn.I/15-2/05(pt.) dated 8/8/2002 for kind reference.

Also, kindly find herewith the letter issued by DGM(Admin) BSNL CO New Delhi, "Clarification regarding visit certification as per hospital records" along with letter of ADG(Admn) BSNL CO New Delhi, for "BSNLMRS-Guidelines for regulation of expenditure on indoor treatment"

**"If visit and certification is not found feasible due to some practical difficulty then the CGM, in respect of field office staff, may exempt the requirement of aforesaid certification. In all other cases the certification by an officer of the parent office of an employee or by an officer posted at the place of hospitalization will be invariably required."**

The same may please be followed and visit certificate may please be issued accordingly.

This is issued with the approval of competent authority.

Encls : As above.

  
27/03/2021  
**Asstt General Manager (HR/Estt)**  
O/o CGMT Ahmedabad

**Copy to : (Through Gujarat Intranet Portal 10.72.24.12)**

1. All BA/SSA Heads/IFAs in Gujarat Circle.
2. PGMs/Sr.GMs/GMs O/o CGMT Ahmedabad.
3. All C/s of Union/Association.

**BSNLCO-ADMN/11(15)/2/2020-ADMN**

**CORPORATE OFFICE**

Admin Cell, Bharat Sanchar Bhavan  
Janpath, New Delhi-110001  
Tel: 23710286, Fax: 23711544



**भारत संचार निगम लिमिटेड**  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

**No: BSNLCO-ADMN/11(15)/2/2020-ADMN**

**Dated: 22-01-2021**

To  
The CGM  
UP(West) Telecom Circle  
Meerut.

**Sub: — Clarification regarding visit certification as per hospital records.**

**Reference:-** Your office letter No: UP(W)/Admin-I/IMBB/2019-20/Part-XV/31 dated 13.08.2020.


In reference to above referred letter from your office, you are requested to refer this office letter No.: BSNL/ Admn.I/ 15-2/05 (pt.) dated 24.03.2006 (**Copy enclosed**), wherein it is clarified that if visit and certification is not found feasible due to some practical difficulty then the CGM, in respect of field staff and the concerned Director, in respect of BSNL corporate office staff, may exempt the requirement of aforesaid certification.

In all other cases the certification by an officer of the parent office of an employee or by an officer posted at the place of Hospitalization will be invariably required.

It is hereby intimated that the case may be resolved by the circle as per aforementioned clarification and other guidelines issued under BSNLMRS policy.

This has been issued with the approval of competent authority.

Encl: As above.

  
22.01.2021

[Rajiv Kumar Sharma]  
DGM(Admin),  
BSNL CO

**Regd. & Corporate Office: Bharat Sanchar Bhavan, Janpath, H.C. Mathur Lane, New Delhi-110001**  
**Corporate Identity Number (CIN): U74899DL2000GOI107739**  
**Website: [www.bsnl.co.in](http://www.bsnl.co.in)**



**BHARAT SANCHAR NIGAM LIMITED**  
(A Government of India Enterprise)  
Corporate Office

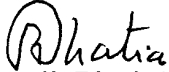
Admn.I Section,  
Statesman House,  
New Delhi 110 001  
Dated: March 24, 2006

No. BSNL/Admn.I/15-2/05 (pt.)

**Sub: BSNL MRS – Guidelines for regulation of expenditure on indoor treatment.**

In continuation of this office orders of even No. dated 8<sup>th</sup> August 2005 on the subject cited above, it is further clarified that in case an employee or his dependent has to be hospitalized in emergency at a place other than his/her place of posting, parent office will advise an officer posted at the place of hospitalization to visit the hospital and certify the hospitalization. However, if such visit and certification is not found feasible due to some practical difficulty then the CGM, in respect of the field staff and the concerned Director, in respect of the Corporate Office staff, may exempt the requirement of aforesaid certification.

In all other cases the certification by an officer of the parent office of an employee or by an officer posted at the place of hospitalization will be invariably required. In case the family of any employee permanently stays at a place other than the place of posting of the employee, an arrangement may be made in advance such that a BSNL officer posted at the place of residence of the family is asked to visit the hospital and certify the hospitalization.

  
( Amarjit Bhatia )  
Assistant Director General (Admn.)  
Tel. No. 23037241 fax No. 23734260

To

1. All CGMs, BSNL
2. PPS/PS to CMD/All Directors, BSNL
3. All Sr. DDsG/DDsG/CS&GM (Legal), BSNL C.O.

Copy to:

1. DG Audit (P&T)
2. The General Secretary, BSNL EU.

**BHARAT SANCHAR NIGAM LIMITED**

(A Government of India Enterprise)

Corporate Office

Admn. Branch

No. BSNL/Admn.I/15-2/05 (pt.)

Dated: August 8<sup>th</sup>, 2005

OFFICE ORDER

**Sub: BSNLMRS – Guidelines for regulation of expenditure on Indoor treatment.**

The issue of restoration of powers to field units for sanctioning of Indoor medical expenditure beyond five times Basic + DA of the employee was in consideration at Corporate Office for some time. The following decision has been taken by the competent authority for streamlining the process of sanction of indoor expenditure:

1. CGMs shall have full powers to approve the expenditure incurred on the treatment taken in Govt. hospitals.
2. In respect of Indoor treatment, taken in empanelled hospitals, CGMs shall have full powers to settle the claims, where at least 90% of the total expenditure are covered under the rate list prescribed by CGHS for specialized and general purpose treatment and diagnostic procedure.
3. In case of treatment taken in non-empanelled hospitals in emergency condition with approval of competent authority, CGMs shall have full powers to settle the claim by restricting it to CGHS rates.
4. The financial powers shall not be sub-delegated by CGM.
5. In all cases involving hospitalization of two or more than two days, a designated officer of BSNL shall visit the hospital and give a certificate as per enclosed format. The certificate shall be attached to the claim while forwarding the same to CGM's office for approval.
6. The instruction regarding attaching a certificate by the concerned doctor identifying the patient in the copy of the BSNLMRS Card as conveyed by this office O.M. No. BSNL/Admn.I/15-4/04 (Pt.) dated 15.10.2004 should be strictly followed.

Encl: as above.

*Bhatia*

( Amarjit Bhatia )

Assistant Director General (Admn.)

Tel. No. 23037241 fax No. 23734260

8-8-05

To

1. All CGMs, BSNL
2. PPS/PS to CMD/All Director of BSNL Board
3. All Sr. DDsG/DDsG, BSNL CO

Copy to:

1. DG Audit (P&T)
2. ~~BSNLE.U.~~

Certificate of visit of BSNL Officer

As per the instructions of \_\_\_\_\_ I visited the  
\_\_\_\_\_ hospital at \_\_\_\_\_ A.M./P.M. on \_\_\_\_\_ (date) and found  
that \_\_\_\_\_ (name of the patient) is undergoing treatment under  
Dr. \_\_\_\_\_, under Registration No. \_\_\_\_\_ in ward No.  
\_\_\_\_\_ and observed the following particulars of the patient.

Date of admission: \_\_\_\_\_

Name of disease: \_\_\_\_\_

Name of employee: \_\_\_\_\_

Relationship with the employee: \_\_\_\_\_

BSNLMRS Card No. \_\_\_\_\_

The patient/the employee is satisfied with the treatment being given. As per the documents available with him/her, he/she is found to be the authorized beneficiary to take treatment under the BSNLMRS.

Signature

Name of the Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pdhalia